

## **ARUCC Student Mobility Steering Committee**

Approved September 9, 2022

### **Terms of Reference**

#### **Vision**

Advancing national and international student mobility through trusted electronic data exchange via the ARUCC MyCreds | MesCertif Network.

#### **Purpose**

The Steering Committee is responsible for the following:

- Advancing select goals for the Network as outlined in its vision document and as directed by the ARUCC Board of Directors
- Providing expert advice to guide continued evolution of the ARUCC MyCreds | MesCertif National Network
- Supporting the strategic outreach to vendor partners and related standards bodies to advance the interoperability of MyCreds
- Guiding the work of the Integrated Working Group subcommittee, privacy and security to advance interoperability, integration and system and privacy focus of MyCreds
- Conducting special research projects as identified by the ARUCC Executive/Board of Directors
- Advocating for the Network with their constituencies
- Providing best practice advice to guide achieving sustainment of the Network
- Ensuring all work is conducted with a focus on national interests as opposed to regional or organizational interests.

#### **Governance**

The Steering Committee reports to the ARUCC Executive/Board of Directors and is responsible for any subcommittees created to support the work of the committee. Regular reporting by the Steering Chair and the CanPESC, CUCCIO, and PCCAT representatives at their respective Executive meetings is encouraged with respect to the activities of the Steering Committee. The Steering Committee has no financial approval authority or budget and must defer to the ARUCC Executive/Board of Directors for approval regarding any expenditures or contracts.

#### **Principles**

The following principles guide the work of the committee:

- Alignment with the Groningen Declaration Network principles and practices for student mobility and data portability and other defining Conventions in Higher Education
- Maintaining a student focus.

- Respecting provincial regulatory frameworks and institutional and provincial autonomy and authority.
- Focusing on priorities and activities that advance improvements and enhancements that support student mobility and data portability.
- Ensuring a focus on anticipating existing and future needs for the membership.
- Encouraging collaboration with core partners including PCCAT, CUCCIO, and CanPESC.
- Ensuring any recommendations of the Steering Committee are of national interest and promote evidence-based research and decision making for student mobility and data exchange and portability.

### **Confidentiality**

Steering group members will be exposed to material. Releasing this information requires the approval of the Steering Chair and/or ARUCC Executive/Board of Directors.

### **Membership**

The membership of the Steering Committee consists of:

ARUCC Director, MyCreds (Chair)

PCCAT representatives (up to 2 positions)

CanPESC representatives (up to 2 positions)

ARUCC Executive/Board of Directors representatives (up to 3 positions including the chair)

CUCCIO representative (up to 2 positions)

Executive lead ,MyCreds (1)

### **Meeting schedule**

Quarterly or as needed to support the work of the committee